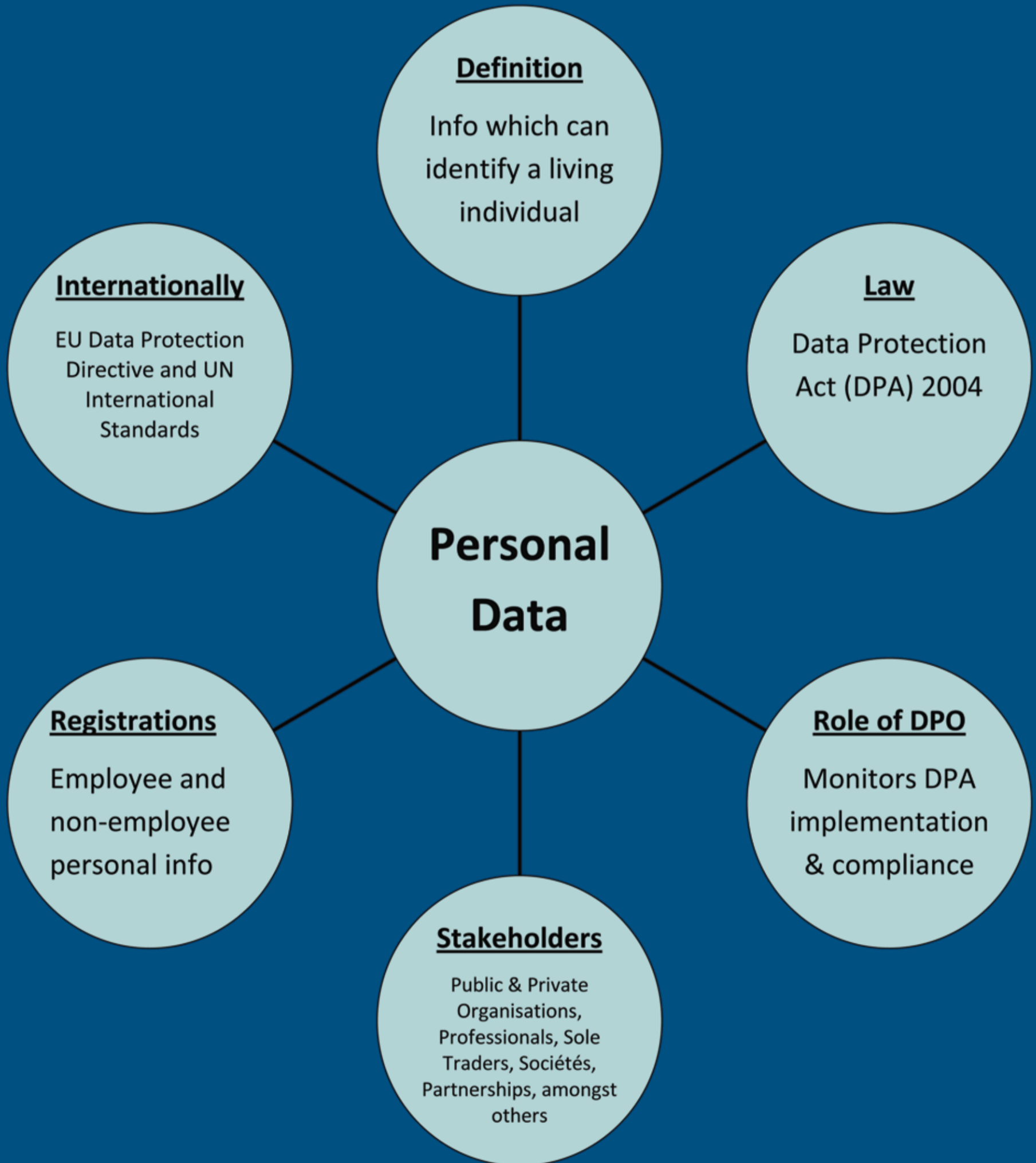


## Are you compliant with us?



### DATA PROTECTION OFFICE

4<sup>th</sup> Floor, Emmanuel Anquetil Bldg, P.Louis

Website: <http://dataprotection.gov.mu>

Telephone: 201 3962, 201 2182 (Registry)

*This poster is only a basic guide on data protection. Please consult the Data Protection Office for any further query.*

## **Protecting Personal Data ... Our Collective Responsibility**

### **1. Who are the stakeholders?**

All public & private organisations, professionals, sole traders, partnerships, sociétés holding personal data.

### **2. What is personal data?**

Personal data = information which can **identify** a living individual.

Personal data is the property of the individual concerned. Do not circulate personal data to someone not authorised to receive it.

### **3. What is happening internationally and locally?**

Data breaches and information/identity theft attacks are threatening our society at an alarming rate. Improper use of personal data is harming both individuals and organisations at large.

### **4. Is there any law in Mauritius to protect personal information?**

The Data Protection Act 2004 confers rights on individuals as well as responsibilities on all persons processing personal data. It is an offence to contravene the Data Protection Act.

### **5. Is there any institution to monitor the Data Protection Act in Mauritius?**

Yes. The Data Protection Office is located on 4<sup>th</sup> Floor, Emmanuel Anquetil Building, Port Louis. The present team, consisting of the Commissioner, an Investigative Unit, a Finance Section, an IT Database Unit and an Administrative Section, monitors the implementation of the Data Protection Act.

### **6. Are there any registrations required?**

All data controllers such as companies, sole traders, partnerships, sociétés, professionals, ministries and departments holding personal data must register with the Data Protection Office. 2 registration forms must be filled in **separately** for data of (1) employee and (2) non employee. **Note:** Non-employee data is any personal information pertaining to clients/suppliers/creditors/debtors/shareholders/board of directors (non-salaried) or any other categories of persons who are not employees, e.g subcontractors. Payment must be made for **both** employee & non-employee forms. Payment for non-employee form will bear the same amount as that of the employee form.

### **7. What are the other functions of the Data Protection Office?**

To ensure compliance with the Data Protection Act, investigate complaints and give decisions which are appealable to the ICT tribunal, prosecute offences before the Intermediate Court, carry out periodical security checks and compliance audits, and research in data processing and ICT.